

Approved

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**The Episcopal Diocese of El Camino Real
Board of Trustees**

Minutes of a Regular Meeting
Thursday, February 15, 2018
Sargent House, Salinas, California

Voting Members Present:

Mr. Michael Coffin, *Vice-President*, The Rev. Kathleen Crowe, The Rt. Rev. Mary Gray-Reeves, *President*, Mr. George Lockwood, Dr. Cristine Mincheff, Mr. Dave Mora, the Rev. Bob Ott, The Rev. Brian Palmer, Mr. Skip Parks, Mr. Brian Raney, Ms. Guadalupe Sylvestre, Ms. Heidi Zamzow.

Voting Members Absent:

Mr. Eric Fisher

Others Present:

Ms. Lisa Gonzalez, *Standing Committee Liaison*, Mr. Stephen Kottmeier, *Chancellor*, The Rev. Maly Hughes, *Secretary of Convention*, The Rev. Canon Brian Nordwick, *Assistant Secretary and Assistant Treasurer*, Ms. Joanna Shreve, *Treasurer*, the Rev. Canon Jesús Reyes, *Congregational Development*, Mr. Frank Snow, *Recording Secretary*

Others Absent:

Mr. Richard Mueller, *Chairman, Finance Committee*

Guests: None

Executive Session: The Board met in executive session. Mr. Eric Fisher joined the Executive session by telephone.

AG-1 Call to Order, Checking In, and Opening Prayer

The February 15, 2018, regular meeting of the Board of Trustees of the Episcopal Church in the Diocese of El Camino Real came to order at 10:37 a.m. A quorum existed. Michael welcomed and introduced Trustee Ms. Guadalupe Sylvestre. Brian Raney led the board in prayer that included *lectio divina*.

AG-2 Adoption of Meeting Agenda

The monthly Board of Trustees' meeting agenda, including the Consent Agenda was adopted by General Consent.

Consent Agenda

- 2.1 Agenda for this meeting
- 2.2 Minutes of 12/21/18 draft 1b
- 2.4 Financial Reports Dec 2017 & Jan 2018
- 2.5 Routine Updates from staff

AG-3 Bishop's Report

The Bishop reported her sabbatical time and diocesan activities including the Clergy Conference last week.

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AG-4 Bridging Cultural Divides: A Reflection on Our Times Brian Raney reflected on the difficulty in establishing dialog with others of strongly held opinions. He observed that often both viewpoints employ similar arrays of (conflicting) arguments and a fruitful way to begin is to listen to oneself before asking “Tell me why you feel that way?”. Discussion followed.

Lunch – The Board paused for lunch at 12:10 pm and resumed at 1:00 pm.

AG-5 Opportunities for Transparency in Reporting

Brian Nordwick and Jesús described the vigor and health that openness brings to diocesan operations. Discussion followed about the need to expand the feedback to Convention regarding the actions required by Convention resolutions.

AG-6 Old Business

AG-6.1 | Cell Tower Lease Agreements

BoT20180215101 Cell Tower Lease Agreements			Issue: cell tower lease
Resolved , the Board of Trustees pre-approves the negotiation of the cell tower leasing agreement at St. Luke’s, Jolon when acceptable to concerns of the Canon(s) to the Ordinary, the Chancellor and the Risk Manager.			Discussion:
			Action:
Yes: 12	No: 0	Abstain: 0	Keywords:

BoT20180215102			Issue: cell tower lease
Resolved , the Board of Trustees pre-approves the negotiation of the cell tower leasing agreement at All Saints’/Cristo Rey, Watsonville when acceptable to concerns of the Canon(s) to the Ordinary, the Chancellor and the Risk Manager.			Discussion:
			Action:
Yes: 12	No: 0	Abstain: 0	Keywords:

AG-7 New Business

7.1 Update on Disaster Preparedness/ Active shooter training in Deaneries. Brian reported the status for each of the deaneries.

7.2 St. Dunstan’s refinance

BoT20180215103 St. Dunstan’s refinance			Issue: encumbrance
Resolved , the Board of Trustees approves the refinance of St. Dunstan’s loan with Thrivent Financial for Lutherans.			Discussion:
			Action:
Yes: 12	No: 0	Abstain: 0	Keywords:

7.3 St. Philip’s Scotts Valley Loan

BoT20180215104 St. Philip’s Scotts Valley			Issue: encumbrance
Resolved , the Board of Trustees approves the St. Philip’s Scotts Valley loan funded by the Mission Investment Fund (MIF) of the Evangelical Lutheran Church in America.			Discussion:
			Action:
Yes: 12	No: 0	Abstain: 0	Keywords:

AG-8 Active Committee Supplemental Reports

8.1 Calvary Santa Cruz Long Term Lease. Brian reported a 120 day feasibility study of a proposal to develop mixed zoning on the Calvary parking lot is progressing.

8.2 Treasurer/Finance Joanna reported the YE 2017 numbers are ready for audit. The Auditors have passed the midpoint of their field work. Joanna noted that the "Fair Shares from previous year, budgeted for \$50K in 2018, were already \$10K above budget at \$60,483. Projections for Fair Share payments from the congregations are still being received. A better idea of this figure will be available at the March meeting.

8.3 Restoration Review Committee meetings are found in the Canon for Congregational Development’s written report.

8.4 CERC/FRE Skip Parks reported a weekend event with the evangelism project. Jesús observed the three deaneries will require different tool sets. CERC is replaced by the Commission on Formation for Reconciliation and Evangelism.

AG-9 Office/Staff Supplemental Reports

9.1 Vice President – no report.

9.2 Standing Committee - see Liaison written report

9.3 Canon for Congregational Growth & Development - see written report

9.4 Canon for Finance & Administration - see written report

9.5 Liaison & Deanery updates

9.6 Bishop reported the Shires apartment building reorganization.

AG-10 Meeting Summary & Next Meeting

10.1 March 2018 Agenda

10.2 Action Items

10.3 Five Items for Newsletter

10.4 Words in Passing

AG-11 Closing Prayer & Adjourn

Adjourned 3:00pm

Respectfully Submitted,

Frank Snow

Recording Secretary