Minutes of the Standing Committee of the Diocese of El Camino Real  
January 22, 2019  
At Sargent House

Attendees: The Rev. Shelley Denney, President; The Rev. Katherine Doar, Vice-President; the Rev. Rob Keim, Secretary; John Melvin; Ernst Rosenthal, the Rev. Rob Fisher; and Steve Pearson

Absent: Liz Frost;

Guests: Jim Arnold, Judy Stark

Opening: We opened with Lectio Divina with the COM.

Action Items: We reviewed action items from the prior month.

Minutes: We agreed to have (a) a set of private notes that included confidential items, details, and actions items and (b) public minutes to share on the website. The group will review the public minutes to ensure nothing is confidential.

January 3rd minutes were reviewed. The motion was made by John and seconded by Ernst to approve the minutes. The motion passed.

Lectio divina sign-up sheet was passed around for the spiritual component of each SC meeting. It will be inserted into the SC handbook.

Consent to Bishop elections  Moved to next meeting.

Interview with Jim Arnold  The Standing Committee interviewed Jim Arnold for candidacy to the Vocational Diaconate. Some of the paperwork is still not available.

Joint meeting with COM

a. Sharing of meeting dates for 2019 – Joanna shared the COM calendar and Rob Keim, the secretary of the SC, said he would furnish her with the SC dates as soon as possible.

b. Roles of the COM and the SC in Discernment process and communication protocol  Jeff had prepared an excellent document that will help us track the process of a PIP through all of the steps for ordination in one place, making it much easier for the SC and the COM members to see exactly what has been received by our Vocations Secretary.

c. Ministry Discernment Conferences - There is an MDC scheduled for Jen Crompton on March 26 at Sargent House.

d. Promoting calls to ordained ministry - The clergy were reminded that it would help so much if they could encourage people in their congregations whom they feel might have a call to ordained ministry to attend Navigating the Ministry Discernment Process (held in January of each year). Other meetings might be set up with a COM member – contact Chairperson Jeff Diehl.

e. Review of PIPs
f. Lay Licenses and Diversity Sensitivity Training - Joanna listed the lay licenses and told the members of SC that more information is available on the diocesan website on these licenses. Two dates have been set for Diversity Sensitivity Training (see 5.f above.) SC members are encouraged to attend one of these trainings.

g. Liaison to the COM from the SC - Rob Fisher will be the liaison to the COM from the SC.

Judy joined the meeting via Zoom.

Search Committee update We reviews that latest update from the Search Committee.

Transition Committee update The TC has started their work and split up in to various sub-committees, including walk-abouts, communications, election, consecration, Bishop Mary celebration. Half of the sub-committees are overseen by Tim and half by Laura. Walk-abouts are May 4th through May 11th with the May 4th and May 11th being travel days.

Slate process On March 2nd the Search Committee will select the Slate of 3-5 people. On March 3rd, the Search Committee will give the names and associated materials to the SC. On March 7th, Joe and Barbara will come to the SC meeting to describe why each candidate was selected. Then Joe and Barbara will leave and the SC will discuss and vote to affirm (or not) the Slate. After the meeting and with approval of the Slate, Shelley will send the Slate names and associated materials to Elrond, and he will get it up on the diocesan website by the evening of Saturday, March 9th.

The SC discussed and finalized the Slate process. A motion was made by John, and seconded by Ernst, to approve the Slate process as discussed and referenced above. The motion passed.

Petition process Katherine shared the latest draft. March 2nd is when the petition process is announced and March 9th (when the Slate is announced) the petition time period will start. There is a seven day window that starts with the publishing of the Slate. For petitions to be valid we need to have actual signatures though they can be submitted electronically.

A motion was made by Katherine and seconded by Rob F. to approve the Petition process as discussed and described by the handout by Katherine. The motion passed.

Draft LOA for ECR4 We continued to review a draft of a letter of agreement for the next Bishop. The LOA should be available for the Search Committee to share with candidates at the February candidate retreat and interviews.

Shelley closed us in prayer.

Next SC meeting is an in-person meeting on Thursday, February 7th at the Franciscan Retreat Center in San Juan Baptista.

Respectfully submitted,
The Rev. Rob Keim, Secretary